



DEPARTMENT OF THE AIR FORCE

HEADQUARTERS ELECTRONIC SYSTEMS CENTER (AFMC)

HANSCOM AIR FORCE BASE, MASSACHUSETTS

5 June 98

MEMORANDUM FOR ALL POTENTIAL BPA HOLDERS

FROM: ESC/DIK

SUBJECT: ITSP Update

1. I'd like to take a few minutes to try and update you on the status of ITSP. The good news is that we are "pressing ahead" now that the AF moratorium on the award of any new BPAs has been lifted by SAF/AQ. However, many challenges lie ahead as we have basically "lost" over 6 months between the time of moratorium inception to the date it was rescinded.
2. As a result of one of the provisos of the AF Policy, we have to now generate for review & approval an Acquisition Plan for ITSP (our previous one addressed the now abandoned RDAAS program which would have entered our traditional Source Selection route for multiple award of Labor Hour contracts). In addition to securing approval of the Acquisition Plan, we will strive to secure delegation of the approval of our Acquisition Strategy downward from SAF/AQ to ESC/CC. In parallel with these activities, we will be amending the existent BPA which has been posted on HERBB since its issuance on 19 Sep 97 in order that we might incorporate required changes/additions to it (revised OCI clause; additional work scope description with the inclusion of the SCS contract requirements under the ITSP "umbrella"; new or revised Ts & Cs required as a result of the AF policy or changes in the GSA Schedules; etc.). Only after all that is completed can we think about actually awarding BPAs to those whose evaluations have been determined to be acceptable for such "award".
3. We will also have to generate "policy & procedures" to supplement the AF policy and address the way ESC intends to implement and administer this program "Electronic Systems Center-wide". De-centralized ordering will be implemented among the Center's various geographic locations, to include "Home Hanscom". For all new Task/Delivery Orders under ITSP, program offices will be required (by AF policy) to conduct a "Best Value downselect" among no fewer than 3 BPA holders before moving forward with the award of an order. Program offices will issue an RFQ with a SOO or PWS which describes the requirement. The program office will also include the criteria against which the evaluation is based. Best Value selection is based upon an integrated assessment of areas such as Technical/Mgmt abilities, Cost/Price considerations, Past Performance, etc. Actual orders will be written by ESC's SPOs/PADs "PK-support" cadre, and then submitted to DIK for final review/PCO signature award (GSUs will submit to their own central DI/PK management group).

4. I will provide you further status updates when applicable. As always, I am available for questions with regard to our programs at (781) 377-8859. Thank you for taking the time to review the latest on ITSP.

//signed//

STEVEN C. LINCHEY

Contracting Officer

Contracted Support Management